



PROGRAM DESCRIPTION

Local Administration Program through Distance Education (LAPDE) is a program designed to assist Local Governments particularly in the improvement of their administrative capability.

A ladder type curriculum is followed in the program enabling the student to get first a Diploma in Local Government Administration and eventually a Master in Development Administration.



OBJECTIVES

- To enhance resource development.
- To provide continuing education opportunities to employees who cannot leave their jobs or homes for full-time studies.
- To help in the professionalization of local government employees

CURRICULUM OFFERING

Core Courses		12 Units
DAF 201	Theory & Practice in Development Administration	3
DAF 202	Economics and Social Aspect of Development	3
DAF 203	Methods of Research	3
DAF 204	Statistics	3

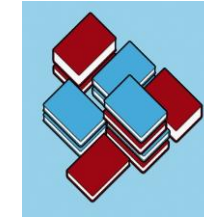
Major Courses		15 Units
DAF 214	Public Policy Program and Project Planning	3
DAF 225	Local Government Administration	3
DAF 226	Public Fiscal Administration	3
DAF 227	Public Personnel Administration	3
DAF 215	Administration of Rural Development	3

Cognate Courses		6 Units
DAF 211	Organization and Management	3
TeEd 229	Basic Information in Technology Mgmt.	3

DAF 229	Thesis Writing	6
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Total 39

** A student is awarded a Diploma in Local Government Administration after finishing 24 units (Methods of Research and Statistics not included)*



MODE OF INSTRUCTION

A student enrolled in the program will be given a learning package to work on. While students are expected to be independent and self-reliant in their studies, they can get learning support from the learning centers that are established by the University throughout the region.

During the course of the study, the students are expected to meet their tutors/facilitators on scheduled dates (at least once a month), thresh out problems encountered in the course of their study, or attend seminars, symposia, panel discussions, and/or conferences to enrich their learning experience. The student is also expected to submit written assignments, and sit in supervised examinations at the University.



CLIENTELE

Personnel, employees and officials of local government units, government and non-government organizations, people's organization and other public and private agencies.

APPLICATION PROCEDURE

1. Applicants should fill up the DOUS Admission Form which may be obtained from any DOUS learning center.
2. Applicants should submit the accomplished form together with the credentials for evaluation by the Admission Committee.
3. The applicant will be interviewed by the Admission Committee.
4. Once qualified, the applicant can already fill up the enrolment forms.

ADMISSION REQUIREMENTS

- Any Bachelor's degree from a recognized institution.
- Applicants must submit the following:
 1. Official Transcript of Records
 2. Duly accomplished application form
 3. Latest photo (with white background)
Five (5) 2" x 2" I.D. picture
Three (3) 1" x 1" I.D. picture
- Passing an interview by the DOUS Admission Committee

FOR MORE INFORMATION, CONTACT OR VISIT:

LEARNING CENTER COORDINATOR
DMMMSU Open University System
Cor. Gov. Ortega St., City of San Fernando
La Union
Tel. No. (072) 607-8324
TELEFAX (072) 242-3608
dous_dlc@yahoo.com
www.dmmmsu-ous.org

Philosophy

Total human development with appropriate competencies

Vision

A premier and globally competitive university

Mission

Provides relevant quality instruction, research and extension

Goal

To lead in transforming human resources into productive self-reliant citizens and responsible leaders

Objective

To provide distance education to people who have no access to schools, colleges, and universities or to those who, for one reason or another, cannot avail themselves of the conventional mode of instruction.

"Providing more opportunities"

Don Mariano Marcos Memorial State University
OPEN UNIVERSITY SYSTEM
La Union, Philippines

LOCAL ADMINISTRATION PROGRAM THROUGH DISTANCE EDUCATION (LAPDE)



Master in Development Administration

Diploma in Local Government Administration